

Action Group Open Positions

Thursday, September 14, 2017

* Please include position number if applying for a specific position. Positions require a license and vehicle. Submit resume via email to recruitment@action-group.org or by fax to 403-782-7073

Blackfalds

Position #	Program	Description	Wages	Hours per Week
4801	Family Services	Position providing total care & supervision to a preteen girl in & around the family home. Staff will be engaging & participate in activities of the client's interest, including nature walks, bug collecting, etc. Shift is 3.15-6pm, up to 4 days per week, flex.	\$15.75	4 hrs/ wk

Eckville

Position #	Program	Description	Wages	Hours per Week
4775	Family Services	Position providing total care & supervision to a preteen boy in & around the family home. Staff will actively participate & engage the client in activities of his interest. Shifts are flex evenings or Saturdays, 5 hours per week.	\$15.75	5 hrs/ wk

Innisfail

Position #	Program	Description	Wages	Hours per Week
4806	Family Services	Position providing total care & supervision of a medically fragile boy in & out of the family home. Client loves to show off his toys/likes to be read to. Can go out of the home but his health is somewhat weather dependent, parents need to give permission. Shift is flex afternoons & evening.	\$15.75	3-5 hrs/ wk

Lacombe

Position #	Program	Description	Wages	Hours per Week
4662	Residential	Position is providing support to 3 men in a residential setting, following their individual support plans. Staff will be required to provide med admin, meal prep, manage behaviours, assist with some personal care & drive/accompany clients to activities. Shift is 7am-3pm alt wkds	\$17.87	16 hrs/ alt wk
4682	Residential	Position will be providing support to 3 men in a residential setting, following their individual support plans. Staff may have to assist with some personal care, documentation and household chores. Shift is alt weekends, Sat/Sun 3-11pm	\$19.50	16 hrs/ alt wk

4696	Residential	Position is providing support to a male client. Staff will have experience strictly following an individual plan, managing behaviours of concern, assisting with personal care & driving/accompanying clients in community activities. Shift is 10am-6pm, Sat/Sun alternating wkds. Male staff only	\$17.87	16 hrs/ alt wkds
4706	Residential	Position providing support to female client in a residential setting. Staff will assist with personal care & teaching the client self-management skills. Staff must have experience with behaviours & be able to follow a strict behaviour support plan. Shift is alt wkds 3-11pm. Females only	\$19.50	16 hrs/ alt wkds
4710	Residential	Position providing support to female client in a residential setting. Staff will assist with personal care & teaching the client self-management skills. Staff must have experience with behaviours & be able to follow a strict behaviour support plan. Shift is alt wkds 3-11pm. Females only	\$19.50	16 hrs/ alt wkds
4778	Residential	Supporting 2 individuals with their life in a community setting. Med admin, cooking, transportation, physically active /able to walk 5+km is required. Behavior supports in place, therefore proper documentation and recording is essential to their quality of supports. Shift is 9am-9pm alt wkds	\$17.87	24 hrs/ alt wkds
4793	Residential	Position will be providing support to 3 men in a residential setting, following their individual support plans. Staff may have to assist with some personal care, documentation and household chores. Shift is alt weekends 3-11 pm, Sat/Sun	\$17.87	16 hrs/ alt wkds
4803	Adult Services	Supporting a young man to participate in community recreational & physical activities such as bowling, badminton, swimming, walking as well as developing life skills - meal planning, grocery shopping & money management. Shift is Tues 5-8:30pm, Wed 1:00-4:30pm, Thurs. 12:30-4pm	\$17.87	10.5 hrs/ wk
4814	Residential	Position providing support to 3 senior ladies according to their individual support plans. Duties include med admin, some personal care, meal planning, cooking, support to attend activities and accurate documentations. Shift is 7am-3pm Sat & Sun alternating weekends.	\$17.87	16 hrs/ alt wkds
4815	Residential	Position is providing support to 1 male in a residential setting. Staff will strictly follow the individual support plan, manage behaviors of concerns, assist with personal care, drive and accompany client during activities. Shift is Mon-Fri 9am-5pm. Male staff only.	\$17.87	40 hrs/ wk

4821	Residential	Position is supporting three men in a residential setting, assisting them with their purpose-driven day & retirement wishes. Staff will provide accurate documentation, data recording, med admin & transportation on a daily basis. Shift is Mon-Fri 5-9pm	\$17.87	20 hrs/ wk
4824	Residential	Position is providing support to 3 men in a residential setting, following their individual support plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with some personal care & drive/accompany clients to activities. Shift is 7am-3pm alt wkds	\$17.87	16 hrs/ alt wk
4826	Family Services	Program Coordinator position to coordinate/supervise a caseload of 25 youth clients & staff. Position expectations are based on meeting the family needs, funding requirements and agency policy/process. Shift is 40 hr/wk & requires high flexibility in schedule. Post secondary education required.	\$24.21	40 hrs/ wk
4827	Residential	Position providing support to 3 male clients in a residential setting. Staff will follow individual support plans, provide med admin, meal prep, manage behaviors of concern and assist with light personal care. Will accompany individuals during community activities. Shift is 7am-3pm alt weekends.	\$17.87	16 hrs/ alt wk
4828	Residential	Position providing support to 3 male clients in a residential setting. Staff will follow individual support plans, provide med admin, meal prep, manage behaviors of concern and assist with light personal care. Will accompany individuals during community activities. Shift is 3-11pm alt weekends	\$17.87	16 hrs/ alt wk

Ponoka

Position #	Program	Description	Wages	Hours per Week
4829	Family Services	Position providing supervision to a young boy with Autism. Staff must be animated and creative and have experience working with behaviors and implementing support plans. Staff will be responsible for implementing goals set by a team of therapists. Shift is M-F 12-3pm (2 shifts flexible days)	\$17.85	6 hrs/ wk
4830	Family Services	Position providing total care and supervision to a young boy with Autism in the family home and community. Staff must be able to get on the client's level and provide constant interaction and will be able to set firm boundaries. Shift is combined with posting 4829 (2 shifts per week).	\$15.75	2-4 hrs/ wk

Red Deer

Position #	Program	Description	Wages	Hours per Week
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4746	Family Services	Position providing total care & supervision to a young boy. Staff will take him swimming and sometimes provide care within the family home. Staff must be comfortable with outdoor activities in the summer. Shift is Mon/Wed evenings.	\$15.75	6 hrs/ wk
4752	Residential	Position providing supports to a male client in his home, providing med admin, supporting with meal prep, activity scheduling, and time management. Staff will support client to access various community activities and be a role model while on shift. Shift is 4-10pm, Sat/Sun, alternating weekends.	\$17.87	12 hrs/ alt wk
4768	Family Services	Position is providing supports to a young girl in the community. Staff will be fun, engaging & energetic while supporting client to participate in activities of her interest. Light personal care required. Shift is 4 hours every other weekend, flexible time.	\$17.85	4 hrs/ alt wk
4773	Family Services	Position is providing support to youth clients in a residential setting, following individual service plans. Staff must have experience with complex behavioural needs & providing personal care. Shift is alternating weekends, 9am-9pm. Females only	\$17.87	24 hrs/ alt wk
4779	Family Services	Position providing total care & supervision to a non-verbal young boy with Autism while the parent is out of the home. Staff will be able to keep up with the client and be able to supervise constantly. Shift is 8am-12pm, every Saturday or Sunday. To be paired with posting 4780	\$15.00	8 hrs/ alt wk
4780	Family Services	Position providing total care & supervision to a non-verbal young boy with Autism in and around the family home. Staff will be able to keep up with the client and be able to supervise constantly. Shift is 8 hrs flexible opposite weekend of respite. To be paired with posting 4779.	\$15.75	8 hrs/alt wk
4781	Family Services	Position providing total care & supervision to a energetic young boy in the family home with the potential for community outings in the future. Staff will be able to get on the client's level & provide constant interaction/supervision as he is not aware of dangers. Shift is 3 hrs/wk flex afternoons.	\$15.75	3 hrs/ wk
4782	Family Services	Position providing total care & supervision to an energetic boy in & around the family home. Staff will be able to constantly engage client in activities of his interest, including swimming & outdoor play. Staff will be fun & be able to provide close supervision. Shift is 3 hrs/wk, flex evenings.	\$15.75	3 hrs/ wk

4787	Family Services	Position providing total care & supervision to an outgoing girl in & around the family home. Staff will actively support client in her interests & will be able to set very firm boundaries for her. Shift is 3 hrs/ wk, flexible evenings/weekends.	\$15.75	3 hrs/ wk
4790	Employment	Position is providing job coaching for a case load of 15 clients. Staff will provide job support , assist with resume building and job searching, and provide skill training. Staff will ensure proper job documentation. Shift is Mon-Fri 8am - 4pm.	\$17.87	40 hrs/wk
4795	Residential	Position is providing support to 3 female clients in a residential setting, Staff will provide behavior support and personal care as well as encouraging independence and client mediation. Shift is Sat 8am-1pm & 4pm-8pm and Sun 8am-1pm & 3pm-8pm alternate weekends	\$17.87	19 hrs/ alt wk
4797	Family Services	Position is providing support to an active & social teenage boy, working towards specific goals outlined in a service plan. Staff will also support client to become more independent & develop social skills as well as working with the parents to set clear boundaries. Shift is 4-6 hrs/ wk, flex days.	\$17.85	6 hrs/ wk
4798	Family Services	Position providing support to a teenage boy, working closely with the parent to generalize daily living skills in the community. Shift is 2.5 hrs/ wk, flex weekday evenings. Position to be combined with posting 4797.	\$17.85	2.5 hrs/ wk
4800	Family Services	Position providing total care & supervision to a young boy in a community setting. Staff will support client to engage in activities of his interest & to demonstrate skills as well as expand his social circle. Shift is 2 hours per week, flex evenings. To be paired with posting 4782	\$17.85	2 hrs/ wk
4805	Family Services	Supporting a 6 year old male child by following a plan laid out by the specialized services team regarding speech development. He has anxiety around new activities and new people. Shift is Mon-Fri 4-6:15pm.	\$19.50	10 hrs/ wk
4809	Family Services	Position is providing support a 16 year old male to expand his social circles and explore inclusive opportunities in the community. Must be highly energetic and physically active. Shift is 2-3 evening per week.	\$15.75	9 hrs/ wk
4813	Adult Services	Position providing support to a young male, who is living in the family home to attend special Olympic bowling on Thursday evenings. Shift is 3:30pm-6:30pm.	\$17.87	3 hrs/ wk

4816	Residential	Position is providing support to 3 female clients in a residential setting following strict behavior support plans; clients can be highly manipulative and require low personal care. Shift is 7am-3pm Alternating Weekends. Female staff only. Experiences with OCD an asset.	\$24.21	16 hrs/ alt wk
4817	Residential	Position will provide support for up to 3 individuals according to their Individual Service Plan. Experience with complex behaviors and personal care is required. Shift is 3pm-11pm alternating weekends, Sat/Sun. Female staff only	\$17.87	16 hrs/ alt wk
4818	Residential	Position will be providing support for up to 3 individuals according to their Individual Service Plan. Experience with complex behaviors and personal care is required. Shift is 3pm-11pm alternating weekends, Sat/Sun. Female staff only	\$19.50	16 hrs/ alt wk
4822	Residential	Position is providing support to 3 female clients in a residential setting following strict behavior support plans; clients can be highly manipulative and require low personal care. Shift is 9am-5pm Alternating Weekends. Female staff only. Experiences with OCD an asset.	\$24.21	16 hrs/ alt wk
4825	Residential	Temporary 1 yr frontline/supervisory role to manage development & delivery of a residential youth program & related client services, including behaviours & PC. Position could include shift work & flex time, typically Mon-Fri 7-3pm. 2 year Diploma in related field is required. Female staff only.	\$24.21	40 hrs/ wk

Rimbey

Position #	Program	Description	Wages	Hours per Week
4738	Family Services	Position providing total care & supervision to a teenage boy in & around the family home. Staff will be creative in engaging the client while assisting him in pursuing activities of interest. Staff will help build on his independent living skills through modeling/coaching. Shift is 4 hrs/ wk, flex.	\$15.75	4 hrs/ wk