

Action Group Open Positions

Tuesday, May 15, 2018

* Please include position number if applying for a specific position. Positions require a license and vehicle. Submit resume via email to recruitment@action-group.org or by fax to 403-782-7073

Lacombe

Position #	Program	Description	Wages	Hours per Week
5030	Residential	Position providing support to 3 male clients in a residential setting. Staff will provide personal care & behaviour supports, having knowledge of age related health issues & be an active participant in quality of life recreation opportunities. Shift is 3pm-11pm Sat & Sun Alt Weekends	\$17.87	16 hrs/alt wkd
5043	Residential	Position providing support to 3 individuals in a residential setting. Staff will provide personal care, behaviour supports, lifts/transfers/wheelchairs & high medical needs. Must be willing to transfer & transport in own vehicle & provide support in the community. Shift is Alt wkd 4pm-12am Sat & Sun	\$17.87	16 hrs/alt wkd
5075	Residential	Staff will be working with 2 ladies in their home. Night duties include: general housekeeping/yard maintenance, personal care, reporting and following strict behaviour support plans. Staff must have experience with behaviours of concern. Shift is Alt Wkd ONA 11pm-7am Fri & Sat Female only	\$19.36	16 hrs/alt wkd
5101	Residential	Provide support to 3 senior ladies according to their Individual support plans. Duties include med admin, administrative duties, some personal care, supporting clients to attend activities & meal planning. Shift is Sat & Sun 3pm-11pm Alt wkd. Female staff only. Mat Leave cover-off till Dec 2018.	\$17.87	16 hrs/alt wkd
5118	Residential	Provide support to 3 men in a residential setting and follow their individual support plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with some personal care and drive/accompany clients to activities. Shift is Sat & Sun 3pm - 11pm Alt Wkd	\$19.50	16 hrs/alt wkd
5132	Residential	Provide support to 3 women living in a residential setting. Experience with behaviors and positive behavior support plans, personal care, med administration, cooking, cleaning and going out into the community. Knowledge of sign language an asset but not essential. Shift is Sat & Sun 3pm-11pm Alt Wkd	\$17.87	16 hrs/alt wkd
5144	Residential	Provide support to 3 men in a residential setting. Staff will follow Individual Support Plans, provide med admin, meal prep, assist with personal care & drive/accompany clients to activities in the community. Knowledge of adaptive equipment & oxygen an asset. Shift is Sat & Sun 3pm-11pm alt wkds	\$17.87	16 hrs/alt wkd

5148	Family Services	Family Services PC position 40 hrs/week flex to meet program needs. Coordinate caseload of 23 files for children 0-17 years. Develop & monitor individual service plans for each child. Provide direct service delivery, recruit, train & supervise 18+ staff. 2 year Diploma in Human Services required.	\$24.21	40 hrs/week flex
5154	Residential	Provide support to 3 individuals in a residential setting. Staff must be able to follow behavior plans, assist with some personal care, driving/supporting individuals in community activities. No lifts or transfers. Shift is 48 hr position 12:00am Fri to 12:00am Sun alt wk. Sleep \$13.60 Female Only	\$17.87	48 hrs/alt wk
5159	Residential	Provide support to 3 individuals, helping to build independence in regards to personal care & community inclusion. Staff will have experience with developing functional communication & a positive approach to minor behavior management. Shift is Mon-Thur 12pm-3pm & Fri 9am-12pm. Female Only	\$17.87	15 hrs/week
5162	Adult Services	Provide support to a middle aged man to develop independent living skills in the home and community. Staff will provide skill development in planning, grocery shopping & some meal prep, budgeting, home living tasks & building positive relationships. Shift is Mon & Tues AM & Thurs PM, flex weekend.	\$17.87	15 hrs/week
5169	Residential	Provide support to 3 senior ladies in their home and mainly community support. Personal care, behavior support and home support needed. Staff must be able to provide transportation and have space to transport walkers/wheelchairs. Shift is flexible 14 hrs per week. Female Only	\$17.87	14 hrs/week
5170	Residential	Provide support to 3 senior ladies in their home and community. Personal care, behavior support and home support needed. Staff must be able to provide transportation and have space to transport walkers/wheelchairs. Shift is Mon - Fri 4pm - 12am. Female Only	\$17.87	40 hrs/week
5171	Residential	Provide support to 3 senior ladies in their home and community. Personal care, behavior support and home support needed. Staff must be able to provide transportation and have space to transport walkers/wheelchairs. Shift is Sat & Sun Alt weekend 4pm - 12am. Female Only	\$17.87	16 hrs/alt wk
5172	Residential	Provide support to 3 senior ladies in their home and community. Personal care, behavior support and home support needed. Staff must be able to provide transportation and have space to transport walkers/wheelchairs. Shift is Sat & Sun Alt weekend 4pm - 12am. Female Only	\$17.87	16 hrs/alt wk

5173	Residential	Provide support for 3 male individuals in a residential setting. Staff will follow each Individual Support Plan. Staff will administer meds, meal prep and drive individuals to planned activities. Provide very light personal care. Shift is Sat & Sun 3pm-11pm Alt Wkd Male Staff preferred	\$17.87	16 hrs/alt wkd
5174	Residential	Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 7am - 3pm Alt Wkd	\$19.50	16 hrs/alt wkd
5175	Residential	Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 9am - 5pm Alt Wkd	\$17.87	16 hrs/alt wkd
5177	Residential	Provide support to 3 women living in a residential setting. Experience with behaviors and positive behavior support plans, personal care, med administration, cooking, cleaning and going out into the community. Knowledge of sign language an asset but not essential. Shift is Sat & Sun 3pm-11pm Alt Wkd	\$17.87	16 hrs/alt wkd
5178	Residential	Provide support to 3 individuals in a residential setting. Staff will provide personal care, med admin, cooking and be an active participant in quality of life (walking). Behavior supports are in place, therefore proper documentation and recording is essential. Shift is Sat & Sun 7am - 3pm Alt Wkd	\$17.87	16 hrs/alt wkd
5179	Residential	Provide support to 3 individuals in a residential setting. Staff will provide personal care, med admin, cooking and be an active participant in quality of life (walking). Behavior supports are in place, therefore proper documentation and recording is essential. Shift is Sat & Sun 9am - 9pm Alt Wkd	\$17.87	24 hrs/alt wkd

Ponoka

Position #	Program	Description	Wages	Hours per Week
5152	Management	We are seeking a highly qualified Manager to lead the planning, implementation and operation of a newly created specialized housing program. To provide strategic and operational leadership to the development of the project and then managing the delivery and ongoing evaluation of the service.		40 hrs/week

Red Deer

Position #	Program	Description	Wages	Hours per Week
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4937	Family Services	Position supporting a young boy to participate in activities of his interest within the community. Client loves to be active & outside. Staff will actively also support client with swimming lessons. Shift is 6-9 hrs/wk Tuesday, Thursday & Saturday 12-3:30pm. Female Staff only	\$17.85	6-9 hrs/ week
4975	Family Services	Position providing total care & supervision to a energetic young boy in the family home with the potential for community outings. Staff will provide constant interaction at his level and supervision as he is not aware of dangers. Shift is 3 hrs. flex afternoons/evening 1 time per week.	\$15.75	3 hrs/ week
5006	Family Services	Position providing total care & supervision to an energetic boy in & around the family home. Staff will be able to constantly engage client in activities of his interest however he likes things to go his way so must be able to wait out an upset. Shift is two - 3 hrs shifts, flexible afternoons.	\$15.75	6 hrs /week
5073	Family Services	Total care and supervision of a 14 year old boy, to support the development of life skills and the ability to make healthy, safe decisions. Focus of the service will be on behaviour/choices and inclusion in the community. Shift is Mon-Fri 12pm-5pm. Male staff preferred.	\$17.85	25 hrs/week
5083	Family Services	Staff will provide total supervision and care of a 14 year old boy with ASD. Staff will have experience working with behaviors and have the ability to set and maintain boundaries. Staff will provide support in the home and the community. Shift is Tues or Wed 5:30pm- 8:30pm & Alt wkd Sat or Sun.	\$15.75	3hrs & 6 alt weeks
5084	Family Services	Total care and supervision of a 9 year old boy in the family home. Staff will be engaging and fun. Activities will include playing Lego, games and sometimes watching movies. Shift is Saturday's 1pm-6pm.	\$15.75	3-5 hrs/week
5124	Family Services	Provide total care and supervision of a 5 yr old boy with ASD within the family home. Staff will play with child and keep engaged in activities of his interest. Shift is 1-2 weekdays (flexible on day) from 12-3:30pm. Female staff only. Combined with posting #4937.	\$15.75	3-6 hrs/week
5125	Family Services	Provide support to a 5 year old boy with ASD and implement goals set by a specialized service team. Staff will be comfortable working with an ISP that targets areas of speech, fine/gross motor and behavior. Female Only Shift is Mon, Wed & Fri 1pm-3:30pm	\$17.85	7.5 hrs/week

5126	Family Services	Provide total care and supervision of a 3 yr old boy with Autism within the family home. Staff will play with child and keep engaged in activities of his interest while family is out of the home. Shift is 1 weekday (any day but Wednesday) from 1-5:00pm. Female staff only.	\$15.75	4 hrs/week
5127	Family Services	Provide support to assist the parent when taking a 5 years old girl with ASD in the community. Child has rigid routines, difficulty with transitions & prone to aggressive tantrums. Staff must follow parents lead. Shifts are Alt. weekends (Sat or Sun) for 4 hrs (flexible from 10am-4pm). Female only	\$17.85	4 hrs /alt wk
5141	Residential	Provide support to 3 individuals in a residential setting with personal care, med admin, meal prep, housework and yard care. Must be able to follow behavior support plans. Experience with autism preferred. Good written/verbal communication required. Shift is Sat & Sun 7am-3pm Alt wk Female Only	\$17.87	16 hrs/alt wk
5155	Family Services	Provide support to a very active 5 yr old boy with ASD. Staff will be comfortable working shifts with parent implementing a service plan developed by a specialized service team that targets areas of speech and motor skills. Shift is 2 X/wk (flex on day Mon-Fri) from 1-4pm. Combined with JP#4975	\$17.85	10 hrs/week
5157	Residential	Provide support to 3 individuals with behavior support plans. Medication administration, personal care, meal prep, housework, yard work, etc. Experience with Autism. Shift is Alt Weekends Fri 11pm - Sat 11am and Sat 11pm - Sun 11am all awake hours. Female Only	\$17.87	24 hrs/alt wk
5158	Residential	Provide support to 2 individuals with behavior support plans who like to be physically active. Experience with Autism. Shift is Alt Weekends Sat & Sun 10am - 6pm. Prefer MALE with good written/verbal communication and who is willing to ride the buses. Sense of humor is essential.	\$17.87	16 hrs/alt wk
5161	Adult Services	To coordinate a caseload of Adult individuals accessing services and provide direct service delivery to outreach clients. Develop service plans and monitor service delivery. Train and supervise staff. Shift is Mon - Fri 8-4pm Flex to meet program needs. 2 year Diploma in Human Services required.	\$24.21	40 hrs/week
5165	Family Services	Provide support to a 4 year old boy with autism. Staff will take the child out to community facilities & activities. Staff will be comfortable dealing with tantrums & non-compliance behavior. Staff will be active and engage in physical activity. Shift is Sat 10am-3pm and some Tues 4-7pm.	\$15.75	5-8 hrs/week

5166	Family Services	Provide support to a 3 year old girl diagnosed with Global Developmental Delay. Staff will provide total supervision and care to the child either in the family home or in the community. Staff will take the child swimming. Shift is 1 flex day /week. Combined with Behavioral Aide Posting #5167	\$15.75	2.75 hrs/week
5167	Family Services	Provide support to a 3 year old girl diagnosed with Global Developmental Delay. Staff will follow a service plan working on goals in the area of speech/sign language, play skills and managing behaviors. Shift is Mon & Wed 4:30-7pm. Combined with Respite Posting #5167	\$17.85	5 hrs/week
5176	Family Services	Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Staff are required to attend & participate in a variety of activities (ie swimming, bowling). Experience with complex behaviors and personal care is preferred. Shift is Sat & Sun 3-11pm Alt Wkd	\$17.87	16 hrs/alt wkd

Springbrook

Position #	Program	Description	Wages	Hours per Week
5120	Family Services	Provide support to a 5 year old boy in the family home. Staff will be comfortable providing personal care and getting down on the floor to play. Experience with verbal aggression and behaviors preferred. Shift is on Saturdays for 5 hours - time is flexible.	\$15.75	5 hrs/week
5142	Family Services	Provide support to a 5 year old boy with ASD. Staff will work on goals determined by a coordinated service team. Staff will be creative, fun and be able to use their imagination. Shift is Monday & Wednesday 1:00pm-3:30pm. Position to be combined with Respite Job Posting #5120	\$17.85	5 hrs/week