

Action Group Open Positions

Thursday, October 18, 2018

* Please include position number if applying for a specific position. Positions require a license and vehicle. Submit resume via email to recruitment@action-group.org or by fax to 403-782-7073

Blackfalds

| Position # | Program | Description | Wages | Hours per Week |
|------------|-----------------|--|---------|-----------------------------------|
| 5333 | Family Services | Provide support to an 11 year old in & around the family home. Staff will research & plan activities with guardian approval. Child enjoys being outside, crafts & thrift stores. Shift is Mon-Fri (min 4 shifts/week) 2:45pm-5:45pm from Sept - Nov. Shifts will then be 2:45pm 5:45pm 2 times per week. | \$15.75 | 15 hrs/week (then 3-6 hrs/week) |
| 5334 | Family Services | Provide support to an 11 year old in & around the family home. Staff will research & plan activities with guardian approval. Shift is Mon-Fri (min 4 shifts/week) 2:45pm-5:45pm from Sept - Nov. Shifts will then be 2:45pm 5:45pm 2 times per week. Combined with JP#5333 | \$17.85 | 15 hrs/week (then down to 3-6hrs) |

Innisfail

| Position # | Program | Description | Wages | Hours per Week |
|------------|-----------------|---|---------|----------------|
| 5400 | Family Services | Provide support to a 12 year old in his community to access recreational opportunities. Shift is preferably Thursday 4pm-8pm, family is flexible. | \$15.75 | 4 hrs/week |
| 5401 | Family Services | Provide support to a 12 year old in his community to work on skills that lead to independence. Shift will be one weekend day for approximately 6 hours. | \$17.85 | 6 hrs/week |

Lacombe

| Position # | Program | Description | Wages | Hours per Week |
|------------|-------------|--|---------|----------------|
| 5175 | Residential | Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 9am - 5pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5198 | Residential | Provide support to 3 men in a residential setting. Staff will follow Individual Support Plans, provide med admin, meal prep, assist with personal care & drive/accompany clients to activities in the community. Knowledge of adaptive equipment & oxygen an asset. Shift is Sat & Sun 3pm-11pm alt wkds | \$19.36 | 16 hrs/alt wkd |
| 5251 | Residential | Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 7am - 3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |

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| 5268 | Residential | Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 7am - 3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5288 | Residential | Provide support to 3 senior ladies according to their Individual support plans. Duties include med admin, administrative duties, some personal care, supporting clients to attend activities & meal planning. Shift is Sat & Sun 7am-3pm Alt wkd. Female staff only. | \$17.87 | 16 hrs/alt wkd |
| 5322 | Residential | Provide support to 3 men in their home & community as well accessing medical services. Ability to implement Behavior support programs. Ability to work as a team/multi task. Personal care, knowledge of adaptive equipment and oxygen an asset. Cooking & household duties required. Shift is AW 3pm-11pm | \$19.36 | 16 hrs/alt wkd |
| 5324 | Residential | Provide support to 3 women living in a residential setting. Experience with behaviors & behavior support plans, personal care, med administration, cooking, cleaning and going out into the community. Knowledge of sign language an asset but not essential. Shift is Sat & Sun 3pm -11pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5329 | Residential | Provide support for 3 men in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, meal prep, manage behaviors, assist with personal care and drive/accompany clients to activities. Shift is Sat & Sun 7am - 3pm Alt Wkd | \$19.50 | 16 hrs/alt wkd |
| 5369 | Residential | Provide support to 3 male clients in a residence setting as overnight staff. Duties involve some cleaning, documentation, ensuring clients are sleeping well and some personal care. Shift is Fri & Sat 11pm-7am Alternating Weekends. | \$19.50 | 16 hrs/alt wkd |
| 5394 | Adult Services | Provide support to a young woman to explore the community, discover things that she not only enjoys, but places she can participate in those things. Places where she is valued and enjoys natural relationships. Shift is a 3 hour shift, 2 times per week during the afternoon. Flexible days. | \$17.87 | 6 hrs/week |
| 5410 | Residential | Provide support to 3 women living in a residential setting. Experience with behaviors & behavior support plans, personal care, med administration, cooking, cleaning and going out into the community. Knowledge of sign language an asset but not essential. Shift is Sat & Sun Alt Wkd 3pm-11pm | \$19.36 | 16 hrs/alt wkd |
| 5415 | Residential | Provide support to 3 individuals in a residential setting. Staff will provide personal care, med admin, cooking and be an active participant in quality of life (walking). Behavior supports are in place, therefore proper documentation and recording is essential. Shift is Sat & Sun 7-3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |

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| 5428 | Residential | Provide support for 3 male individuals in a residential setting. Staff will follow each Individual Support Plan. Staff will administer meds, meal prep and drive individuals to planned activities. Provide very light personal care. Shift is Sat & Sun 7am-3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5442 | Adult Services | Supporting a young woman in community activities such as accessing the library, walking, shopping. Support for advocacy activities. Requires research and assistance with understanding processes. Shift is preferably Wed & Thurs 1pm - 4pm with some flexibility. | \$17.87 | 6 hrs/week |
| 5445 | Adult Services | Provide support to a young woman to explore the community, discover things that she not only enjoys but places she can participate in those things where she is valued and enjoys natural relationships. Shift is flexible - could be a 4 hours shift and 2 - 3 hours shifts per week. | \$17.87 | 10 hrs/week |
| 5449 | Adult Services | Support staff will work one on one with a very independent woman, assisting her to build skills that are essential for her developing valued roles in her community, which will enable her to create and maintain natural relationships. Support staff should be knowledgeable in Active Support. Shift is Mon 1-4pm, Tues 8:30-11:30am and Thurs 4:30-7:30pm (Shifts are flexible) | \$17.87 | 9 hrs/week |
| 5453 | Residential | Provide support to 3 senior ladies according to their Individual support plans. Duties include med admin, administrative duties, some personal care, supporting clients to attend activities & meal planning. Shift is Sat & Sun 7am-3pm Alt wkds. Female staff only. | \$17.87 | 16 hrs/alt wkd |
| 5454 | Residential | Provide support to one male individual in a residential setting. Staff will manage behaviors of concern, assist with personal care, drive and accompany client during activities such as: shopping, walking, swimming, etc. Shift is Mon, Wed & Friday 8am - 4pm. Male staff preferred. | \$17.87 | 24 hrs/week |
| 5467 | Residential | Provide support for 3 male individuals in a residential setting. Staff will follow each Individual Support Plan. Staff will administer meds, meal prep and provide support with transportation needs as required. Provide very light personal care. Shift is Sat & Sun 7am-3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5468 | Residential | Provide support for 3 male individuals in a residential setting. Staff will follow each Individual Support Plan. Staff will administer meds, meal prep and provide support with transportation needs as required. Provide very light personal care. Shift is Sat & Sun 7am-3pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5471 | Residential | Provide support to 3 individuals in a residential setting. Staff must be able to follow behavior plans, assist with personal care, driving/supporting individuals in community activities. No lifts or transfers. Shift is Mon - Fri 4pm-12am Female Staff Only | \$17.87 | 40 hrs/week |

Red Deer

| Position # | Program | Description | Wages | Hours per Week |
|------------|-----------------------------|--|---------------|------------------|
| 5192 | Approved Home | To provide respite care in your home. Respite care in this program is designed to give the Approved Home Operator, as well as the client a break. Shift is 4 days/month, usually delivered every other weekend (Fri-Sun). Red Deer only | \$126.50/d ay | 4 days per month |
| 5216 | Family Services Residential | Supporting children with complex needs by following a detailed Behavioral Support Plan and focusing on life skill development. Shift is Saturday & Sunday 3pm-11pm Alternating Weekends | \$19.50 | 16 hrs/alt wkd |
| 5277 | Family Services Residential | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Experience with complex behaviors and personal care is preferred. Shift is Fri & Sat 11pm- 7am Alt Wkd ONA | \$19.36 | 16 hrs/alt wkd |
| 5286 | Adult Services | Provide individual options of positive community activities and to support him to participate in those choices. Shifts are flexible. Male staff only. | \$17.87 | 9 hrs/week |
| 5302 | Residential | Supporting children and adults with complex needs in a staffed residential setting by following a detailed Behavioral Support Plan, focusing on community involvement and life skills development. Shift is Sat & Sun Alt weekend 3pm-11pm | \$19.50 | 16 hrs/ alt wkd |
| 5303 | Residential | Supporting children and adults with complex needs in a staffed residential setting by following a detailed Behavioral Support Plan, focusing on community involvement and life skills development. Shift is Sat & Sun Alt weekend 3pm-11pm | \$19.50 | 16 hrs/alt wkd |
| 5305 | Residential | Supporting children and adults with complex needs in a staffed residential setting by following a detailed Behavioral Support Plan, focusing on community involvement and life skills development. Shift is Sat & Sun Alt weekend 7am-3pm | \$19.50 | 16 hrs/alt wkd |
| 5323 | Residential | Provide support to 3 females in a residential setting following strict behavior support plans. Clients can be highly manipulative & require low personal care. Shift is Sat & Sun 7am-3pm . Female staff only. Education in human services required. Experiences with OCD an asset. | \$24.21 | 16hrs/alt wkd |
| 5325 | Residential | Provide support to 3 females in a residential setting following strict behavior support plans. Clients can be highly manipulative & require low personal care. Shift is Sat & Sun 7am-3pm . Female staff only. Education in human services required. Experiences with OCD an asset. | \$24.21 | 16 hrs/alt wkd |
| 5341 | Residential | Provide support to 3 clients and staff must have experience with providing personal care, light housekeeping, cooking/baking & documentation. Experience with schizophrenia as asset. Must be able to follow support plans & occasionally administer medication. Shift is ONA Alt Wkd Friday & Sat 11pm-7am. | \$19.36 | 16 hrs/alt wkd |

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| 5356 | Family Services Residential | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Experience with complex behaviors & personal care. Staff are required to attend & participate in a variety of activities (swimming, bowling).Female Only Shift is Sat & Sun 9am-5pm Alt Wkd | \$19.36 | 16 hrs/alt wkd |
| 5358 | Family Services Residential | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Experience with complex behaviors and personal care. Staff are required to attend & participate in a variety of activities (swimming, bowling). Female Only Shift is Fri & Sat 5pm-9pm Alt Wkd | \$19.36 | 8 hrs/alt wkd |
| 5364 | Residential | Provide support in a residential setting and community. Staff will provide personal care support, g-tube feeding, meal prep, light housekeeping, behaviour support & will have knowledge of diabetes, cerebral palsy and seizures. Shift alt weekend is Sat & Sun 9am - 12pm | \$19.36 | 6 hrs/week |
| 5373 | Residential | Provide support in a residential setting and community. Staff will provide personal care support, g-tube feeding, meal prep, light housekeeping, behaviour support & will have knowledge of diabetes, cerebral palsy and seizures. Shift is Sat & Sun 9am - 12pm Alternating Weekends | \$19.36 | 6 hrs/alt wkd |
| 5377 | Family Services | Supporting children with complex needs by following a detailed Behavioral Support Plan and focusing on life skill development. Shift is Saturday & Sunday 7am - 3 pm Alternating Weekends | \$19.50 | 16 hrs/alt wkd |
| 5378 | Family Services | Supporting children with complex needs by following a detailed Behavioral Support Plan and focusing on life skill development. Shift is Saturday & Sunday 7am - 3 pm Alternating Weekends | \$19.50 | 16 hrs/alt wkd |
| 5385 | Adult Services | Position providing support to a middle-aged male client with community access & home-living activities. Staff will assist the client with time management skills & development of appropriate social skills. Shift is 6 hours per week, flex as needed by the client. Female staff only. | \$17.87 | 6 hrs/week |
| 5390 | Adult Services | Provide support with community access including planning, transport, budgeting and support with participation. Position may start as residential support until rapport is built with client. Shift is Mon/Wed/Fri 1pm-4pm. Female Only | \$17.87 | 9 hrs/week |
| 5398 | Family Services | Supporting children with complex needs by following a detailed Behavioral Support Plan and focusing on life skill development. Shift Sat & Sun 3pm- 11pm Alternating Weekends | \$19.50 | 16 hrs/alt wkd |
| 5403 | Family Services | Provide respite support to a 3 year old child. Child loves playing table games, going to the library, going to the playground and being active. This shift is one evening a week for 3 hours and one 3 hour shift either Saturday or Sunday on alternate weekends. Hours are flexible. | \$15.75 | 6 hrs/week |

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| 5408 | Family Services Residential | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Staff are required to attend & participate in a variety of activities (swimming, bowling). Female Only. Shift is Friday & Saturday 5pm-9pm Alt Wkds | \$19.36 | 16 hrs/alt wkd |
| 5417 | Family Services | Provide support to a 4 year old diagnosed with Global Developmental Delay. Staff will follow a service plan working on goals in the area of speech/sign language, play skills and managing behaviors. Shift is Tues & Thurs 4:15-7pm Combined with Respite Posting #5418 | \$17.85 | 5 hrs/week |
| 5418 | Family Services | Provide support to a 4 year old diagnosed with Global Developmental Delay. Staff will follow a service plan working on goals in the area of speech/sign language, play skills and managing behaviors. Shift is one flex day per week. Combined with Behavioral Aide Posting #5417 | \$15.75 | 2.75 hrs/week |
| 5437 | Residential | Provide support for 3 individuals in a residential setting, following their Individual Support Plans. Staff will be required to provide med admin, manage behaviors, assist with personal care and occasionally drive/accompany clients to evening activities. Shift is ONA Sat & Sun 7pm-7am Alt Wkd Female Only | \$19.36 | 24 hrs/alt wkd |
| 5441 | Family Services | Overnight awake position supporting children with complex needs. Helping redirect child back to sleep if awake at night. House cleaning, filing, food and program prep while child sleeps. Shift is 11pm - 7am (Friday & Saturday) | \$19.36 | 16 hrs/alt wkd |
| 5448 | Residential | Provide support to 3 clients in their home. Med admin, full personal care, meal prep, documentation and light housekeeping. Must be able to follow support plans and go on community outings. Knowledge of Schizophrenia & Epilepsy an asset. Shift is 7am - 3pm Sat & Sun Alternating Weekends | \$19.36 | 16 hrs/alt wkd |
| 5455 | Residential | Provide support to two ladies in their home & community. Must have experience working with individuals that display behaviors of concern, provide personal care, be able to follow strict behavior support plans & maintain strong personal boundaries. Shift is Sat & Sun 3pm-11pm Alt Wkd Female only | \$25.50 | 16 hrs/alt wkd |
| 5456 | Family Services | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Experience with complex behaviors and personal care. Staff are required to attend & participate in a variety of activities (swimming, bowling). Female Only. Shift is Sat & Sun 7am - 3pm Alt Wkds | \$19.36 | 16 hrs/alt wkd |
| 5457 | Family Services | Provide support to a high energy 5 year old. This individual loves to play with toys, read and be active. Shift is Tues & Thurs 9am-11am. Combined with Respite Job Posting #5458 | \$17.85 | 4 hrs/week |
| 5459 | Residential | Position providing support to young adults in a residential setting & supporting community outings. Must have experience with complex behaviors & providing personal care, have knowledge and a comfort level working with behavior support plans. Shift Sun - Thursday 5pm-9pm. Female Only | \$17.87 | 20 hrs/week |

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|------|-----------------|---|---------|---------------|
| 5461 | Residential | Provide support in a residential setting and community. Staff will provide personal care support, g-tube feeding, meal prep, light housekeeping, behaviour support & will have knowledge of diabetes, cerebral palsy and seizures and knowledge about lifting & transferring. Shift is Monday - Friday 8am - 4pm. | \$17.87 | 40 hrs/week |
| 5463 | Family Services | Supporting children with complex needs by following a detailed Behavioral Support Plan and focusing on life skill development. Shift is Monday - Friday 3pm-11pm | \$19.50 | 40 hrs/week |
| 5464 | Family Services | Provide support for an individual to cover on school PD days in and out of the home. Individual is very active in swimming, community events and volunteering at the SPAC. There is a potential for other shifts throughout the school year for evening and weekends. Shift is PD days - Dec, Jan, Feb and April. | \$15.00 | 21 hrs/week |
| 5465 | Residential | Provide support to 3 individuals with behavior support plans. Medication administration, personal care, meal prep, housework, yard work, etc. Experience with Autism an asset. Excellent documentation skills required. Shift is Fri 11pm - Sat 7am and Sat 11pm - Sun 7am Alt Weekends. Female Staff Only | \$19.36 | 16 hrs/alt wk |
| 5469 | Family Services | Provide supports up to 3 individuals in a children's residence according to the individual's service plan. Experience with complex behaviors and personal care. Staff are required to attend & participate in a variety of activities (swimming, bowling). Female Only. Shift is Mon - Fri 3pm-11pm. | \$17.87 | 40 hrs/week |
| 5472 | Residential | Provide support to 3 clients in their home. Med admin, lifting/transferring, personal care, meal prep, documentation and light housekeeping. Must be able to follow support plans and go on community outings. Knowledge of Schizophrenia & Epilepsy an asset. Shift is 7am - 3pm Sat & Sun Alternating Weekends | 19.36 | 16 hrs/alt wk |

Rural Alix

| Position # | Program | Description | Wages | Hours per Week |
|------------|-----------------|---|---------|----------------|
| 5237 | Family Services | Provide support and supervision during home based activities approximately 20 kms west of Alix. Shift is Wed & Thurs 3:15pm - 6pm and all PD days and school holidays 7:45am-2:30pm | \$15.75 | 12 hrs/week |

Stettler

| Position # | Program | Description | Wages | Hours per Week |
|------------|-----------------|--|---------|----------------|
| 5379 | Family Services | Provide respite supports in and out of the clients home for 3-4 hours per week after school and on PD days. Position is casual and is as required by the family. Activities include: swimming, library and in home and community activities. | \$15.75 | 3-4 hrs/week |

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|------|-----------------|---|---------|------------|
| 5451 | Family Services | Provide respite support for a child with autism. Active individual required with patience and firm disposition. Most support will be provided outside the family's home. Shift is Mon/Wed 11:30am-2:30pm to participate in leisure activities including parks, parent link, swimming, etc. Dual Staffed Position Female Only. | \$15.75 | 6 hrs/week |
| 5452 | Family Services | Provide respite support for a child with autism. Active individual required with patience and firm disposition. Most support will be provided outside the family's home. Shift is Mon/Wed 11:30am-2:30pm to participate in leisure activities including parks, parent link, swimming, etc. Dual Staffed Position Female Only. | \$15.75 | 6 hrs/week |